

RUSHVILLE CITY UTILITIES
601 W 3RD St.
Rushville, IN 46173

Minutes of the Utility Board Meeting, May 20, 2015
The Utility Board met at the City Utilities Business Office at 5 p.m.

Michael Singleton called the meeting to order.

Roll Call was taken.

Board Members Present:

Michael Singleton
Tim Sheehan
Phil Starkey
Greg Coffin

Brian Bess was absent.

Others present:

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| Les Day | Facility Manager |
| Gina Jenkins | Office Manager |
| Michael Pavey | Mayor |
| Bryce Gast | Donohue & Associates |

Phil Starkey motioned to approve the minutes from the April 15, 2015 meeting. Greg Coffin seconded the motion. The motion carried.

Les Day reviewed the Utility report for the month of April. The Water Operating report did not show N.P.D.E.S. violations for the month. There were 28.83 million gallons of water pumped, with 27.66 million gallons of water treated. Water plant personnel responded to 9 service calls for billings and customer requests. There were 15 customer requests to check for leaks. There were 15 line locates. There were 67 connects and 48 disconnects for the month, with the total customers being 2,738.

The Operating Report for Wastewater showed no N.P.D.E.S. violations for the month. There were 53.66 million gallons of wastewater treated, for the month. It was reported that there was a total 4.43 inches of precipitation for the month.

There were 6 sewer complaints checked. There were 2,500 feet of sewer mains cleaned from sewer complaints. 4,600 gallons of septic sludge was accepted for the month of April. There was no dye tests ran.

Les Day told everyone that a demonstration for a root cutter was performed and it worked very well. Les ordered the root cutter and it should be delivered by the end of the week.

There was a discussion about the employees retiring this year. Phil Starkey motioned to approve advertising for the two job openings so that the new employees can be trained before the retiring employees leave. Tim Sheehan seconded the motion. The motion carried.

Gina Jenkins gave the board members a list of old accounts that need to be purged from the billing system. She asked the members to review the list. Also, Gina reported that for the spring sewer liens, \$4,824.07 was collected from pre-lien letters, the liens that were filed at the courthouse totaled \$1079.59, and that letters were also sent out to property owners that had delinquent bills in their name, and there was \$806.84 collected towards those delinquent accounts.

Bryce Gast with Donohue & Associates told everyone that the last two payment requests that were sent to SRF have been held up. Since PAE & Associates financially defaulted on the CSO Wastewater project, the payments have to be made to Hartford Insurance, PAE & Associates' bond company. A new company is taking over to complete the project, but the new company has not presented a formal contract. Bryce told everyone that he has a new payment request that includes approximately \$190,000.00 to Aerzen for the new blowers, and \$55,000.00 to Majestic Electric who are continuing their work at the Wastewater plant. Bryce asked the board members for pre-approval of the new payment request, contingent on a contract with the new company. Phil Starkey motioned to approve the request. Tim Sheehan seconded the motion. The motion carried.

Gina Jenkins presented office personnel job descriptions to the board members to be approved. Tim Sheehan motioned to approve the job descriptions. Phil Starkey seconded the motion. Also, Gina asked the board to approve the new office policies. Phil Starkey motioned to approve the new office policies. Tim Sheehan seconded the motion. The motion carried.

Next on the agenda was the Scada system for the lift stations. Les told everyone that he has not had time to research and gather the information and quotes for the new system.

Due to Geoff Wesling's absence, discussions concerning Stephen Schofner and Steve Mohler were tabled.

Les told everyone that Aqua Aerobics' equipment was set up and overflow samples were taken over the weekend.

Tim Sheehan had checked the claims for April. Tim Sheehan motioned to approve the claims. Greg Coffin seconded the motion. The motion carried.

Phil Starkey motioned to adjourn. Tim Sheehan seconded the motion. The motion carried.

The next regularly scheduled meeting will be June 17, 2015 at 5 p.m. at the City Utilities Business office.

There being no further business, the meeting was adjourned.